

Minutes of the James River Valley Library System Board of Directors
Meeting to Discuss Joint Library Service
Wednesday, March 12, 2025 (DRAFT)

Board members present were Emmy Roorda, Gail Martin, Jackie Barnes, *City Ex-Officio* David Schloegel, Sarah Hellekson, Jessica Alonge, and Amanda Hastings. Absent was Denise Waldie. Also present were Library Director Joe Rector, Assistant Director Jill Pfaff, and City Council member Pam Phillips.

Sarah called the meeting to order at 2:30 pm.

JOINT LIBRARY SERVICE DISCUSSION

Sarah and Jessica shared a PowerPoint presentation which included an overview of the history of the library, future library service options, responsibilities of the joint library board, what's involved in the proposed plan for the dissolution process, and the next steps.

The library attorney will be reviewing the proposed options discussed at this meeting and giving her recommendation to the library board. The library board decided by consensus to vote on their preferred future library service option and present it to the library attorney for consideration.

Emmy made a motion to notify the library attorney that the library board's first choice is option A, to remain as joint library service; second choice is option B, to have the City provide library service with a contract with the County; seconded by Jackie. Roll call vote showed 6 ayes, 0 nays. 1 absent. Motion carried.

ADJOURNMENT

Amanda made a motion to adjourn at 3:31 pm.

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Jessica called the meeting to order at 3:32 pm.

APPROVAL OF THE MINUTES

Sarah made a motion to accept the February 12 minutes, seconded by Jackie. Unanimous aye. Motion carried.

FINANCIALS

Joe gave the financial report for the month of February. Joe noted he set up a refund/rebate line item as discussed in the January library board meeting.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY PAID, AND AMAZON TO BE PAID

Amanda made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$2,416.55 Amazon EFT, seconded by Emmy. Roll call vote showed 6 ayes, 0 nays. 1 absent. Motion carried.

REPORT FROM SWEETHEART DANCE

Jill shared pictures and video of the Sweetheart dance. Approximately 150 people attended the event and the library received many nice comments of appreciation from attendees.

Jill reported the total cost of the program was \$864.64, which included the building rental, DJ, snacks, and decorations.

REQUEST FOR 3 MORE PROGRAMS AT MASONIC BUILDING FOR \$1,000 TOTAL

Sarah made a motion to approve 3 more programs in 2025 at the Masonic building for \$1,000 total, seconded by Jackie. Roll call vote showed 6 ayes, 0 nays. 1 absent. Motion carried.

SB 2307 UPDATE

Joe reviewed SB 2307 in its current form. He reported the bill has passed in the Senate and no hearing has been scheduled in the House yet.

POLICY REQUEST TO CHANGE AGE FOR ADULT CARDS TO 18

Amanda made a motion to change the age for adult cards to 18, seconded by Emmy. Roll call vote showed 6 ayes, 0 nays. 1 absent. Motion carried.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of February
 - Patron count: 4,154
 - Patron cards: 8,000
 - Libby/Overdrive usage: 1,998

- Hoopla usage: 547 uses for a total of \$1,231.86
- Item usage: 7,152
- Computer usage: 587 (ADPL) and 150 (SCL)
- New member orientation – March 17, 9 am
- JRLVS did not get the grant from the NDSL for the audio-enabled book project, but can re-submit the request in the summer
- Friends of the Library fundraising letter is being sent out and includes a donation request for computer and audio-enabled books
- Seed library opening March 20
- Adult craft March 18
- Staff meeting – we discussed the age for adult cards, SB 2307, computer replacement project, security, & other topics
- Joe’s interview with K-LOVE will air March 16, 9:30 pm
- Friends of the Library will be providing library t-shirts for the staff

Gail requested a discussion about the executive director performance evaluation process at the next meeting.

NEXT BOARD MEETING

Next regular board meeting Wednesday, April 9, 2025, at 3:30 pm, SCL.

ADJOURNMENT

Amanda made a motion to adjourn at 4:26 pm.

Respectfully submitted,

Jill Pfaff