

Minutes of the James River Valley Library System Board of Directors
Library Board Meeting
Wednesday, July 10, 2024

Board members present were Emmy Roorda, Joan Morris, Gail Martin, Jackie Barnes, *City Ex-Officio* David Schloegel (arrived at 3:06 pm), and Jessica Alonge. Absent was Sarah Hellekson. Also present were Library Director Joe Rector, Assistant Director Jill Pfaff, Pam Phillips, and Mary Eagleson.

Emmy called the meeting to order at 3:00 pm.

APPROVAL OF THE MINUTES

Gail made a motion to accept the June 5 minutes, seconded by Jackie. Unanimous aye. Motion carried.

REMARKS FROM THE DIRECTOR

Joe welcomed newly appointed library board members, Sarah Hellekson and Jessica Alonge. Joe also introduced Mary Eagleson, who has been appointed by the City as the joint appointment between the City and the County. Mary is awaiting appointment by the County.

FINANCIALS

Joe gave the financial report for the month of June.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY PAID, AND AMAZON TO BE PAID

Jackie made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$2,325.74 Amazon EFT, seconded by Gail. Roll call vote showed 5 ayes, 0 nays. 1 absent. Motion carried.

2023 AUDIT

Joe informed the board that the State Auditor has agreed to do an audit review of the library under the County audit, the amount not to exceed \$10,000.

Joan made a motion to accept being part of the Stutsman County audit by the North Dakota State Auditor office, seconded by Jackie. Roll call vote showed 5 ayes, 0 nays. 1 absent. Motion carried.

REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of June
 - Patron count: 4,772
 - Patron cards: 8,085
 - Libby/Overdrive usage: 2,082
 - Hoopla usage: 482 uses for a total of \$1,117.99
 - Item usage: 6,923
 - Computer usage: 864 (ADPL) and 182 (SCL)
- Meetings planned for Masonic Building
 - Back to School Bingo – Saturday, July 27, 1-3 pm
 - Fall craft show – TBD
 - Christmas – TBD
- Meetings planned for ADPL
 - Insect Workshop – July 11, 2-4 pm
 - Field tour to see the Bison at North American Bison Discovery Center – TBD
 - Fantasy Football – July 30, 6:30-8 pm

- Public Libraries and People of Faith – September 26, 6:30-8 pm
- Don't Know Much About History – October 17, 6:30-8 pm
- Jill and Nichole reported on the results of the Harry Potter event. Approximately 150 people attended the event. There were a variety of prizes and treats, which staff worked hard to put together before the event, and several activity stations that attendees could win additional prizes.

NEXT BOARD MEETING

Next regular board meeting Wednesday, August 14, 2024, 3:00 pm, ADPL.

ADJOURNMENT

Emmy adjourned the meeting at 3:36 pm.

Respectfully submitted,

Jill Pfaff