

**Minutes of the James River Valley Library System Board of Directors**  
**Library Board Meeting**  
**Wednesday, August 14, 2024**

Board members present were Emmy Roorda, Joan Morris (via phone), Gail Martin, Jackie Barnes (via phone), *City Ex-Officio* David Schloegel, and Sarah Hellekson. Absent was Jessica Alonge. Also present were Library Director Joe Rector, Assistant Director Jill Pfaff, Jennifer Senger, and Mary Eagleson.

Emmy called the meeting to order at 3:00 pm.

APPROVAL OF THE MINUTES

Gail made a motion to accept the July 10 minutes, seconded by Emmy. Unanimous aye. Motion carried.

REMARKS FROM THE DIRECTOR

Joe reported the County has nominated Denise Waldie to the joint appointment position and the City has appointed Mary Eagleson. The two entities will have to take a joint vote to see who will be on the board.

Sarah added that the Mayor plans to ask City Council members if they would like to rescind their nomination of Mary Eagleson and agree to appoint Denise Waldie.

FINANCIALS

Joe gave the financial report for the month of July.

BILLS TO BE PAID, PAYROLL AS PAID, AUTO PAY PAID, AND AMAZON TO BE PAID

Gail made a motion to approve the bills to be paid, the payroll as paid, auto pay as paid, and \$2,578.74 Amazon EFT, seconded by Sarah. Roll call vote showed 5 ayes, 0 nays. 1 absent. Motion carried.

ELECTRICAL ESTIMATE FOR INSTALLATION OF NEW SECURITY CAMERAS PAID BY GRANT

Sarah made a motion to approve the electrical estimate for installation of new security cameras from Advantage Electric, seconded by Sarah. Roll call vote showed 5 ayes, 0 nays. 1 absent. Motion carried.

ESTIMATES TO REPLACE ROOF AC UNIT ADPL

Joe presented two estimates to replace the roof air conditioner east side unit at ADPL.

Gail made a motion to accept the air conditioner replacement bid of \$8,500.00 from Arneson, Inc., seconded by Jackie. Roll call vote showed 5 ayes, 0 nays. 1 absent. Motion carried.

SIDEWALK ESTIMATES ADPL

Gail made a motion to accept the estimate of \$2,000 from Brandon Heinle to remove and replace the four uplifted sections of concrete at ADPL, seconded by Sarah. Roll call vote showed 5 ayes, 0 nays. 1 absent. Motion carried.

HANDICAP DOOR ADPL ESTIMATES

Joe presented two estimates for replacement of the handicap door at ADPL.

Gail made a motion to accept the door replacement bid from Fargo Glass & Paint Co., seconded by Sarah. Roll call vote showed 5 ayes, 0 nays. 1 absent. Motion carried.

## REPORT OF THE LIBRARY DIRECTOR

- Joe presented statistics for the month of July
  - Patron count: 4,366
  - Patron cards: 8,123
  - Libby/Overdrive usage: 2,128
  - Hoopla usage: 492 uses for a total of \$1,107.03
  - Item usage: 7,487
  - Computer usage: 976 (ADPL) and 176 (SCL)
- State Librarian Mary Soucie will join our next meeting to discuss the Masonic Building
- Nichole shared pictures of the Back to School Bingo event that was held at the Masonic Building. There were 41 people in attendance. In addition to the bingo prizes there were 3 grand prize drawings and free books available to all children. The Friends of the Library sponsored the prizes for the event. Several Library of Things educational items were also on display.
- Nichole reported on the Insect Workshop at ADPL. The program was held for 5-8 year old children and their families. The children made bug hotels outside on the front lawn of ADPL. Representatives from the US Geological Survey brought bee specimens, bee suits, and other equipment to show the attendees. They talked about pollinators in our area as well as what they do in their jobs. There were several other bug activity stations set up in the library for the attendees.
- Meetings planned for Masonic Building
  - Fall craft show – Friday, October 18, 3 – 5 pm
  - Christmas – TBD
- Joe will be representing the library at the Allies Picnic – September 7, 12 – 2 pm
- Joe and Nichole will be attending NDLA in October
- Meetings planned for ADPL
  - Public Libraries and People of Faith – Sept. 26, 6:30 – 8 pm
  - Don't Know Much About History – Oct. 17, 6:30 – 8 pm

## NEXT BOARD MEETING

Next regular board meeting Wednesday, September 11, 2024, 3:00 pm, ADPL.

## ADJOURNMENT

Emmy adjourned the meeting at 4:05 pm.

Respectfully submitted,

Jill Pfaff